

## **Deleting your Google Account will affect services, products, and apps associated with that account!**

Please take a few moments to consider other accounts that might be associated with your AppState Google account or that might be using your AppState email address as a way to contact you.

### STEP 1: Review your Google Dashboard to see a list of Google products that you have used.

1. Sign into your AppState Google Account
2. Click on your account profile icon in the top right hand corner of the email window.
3. Below your name and email, click on Account
4. In the window that appears, scroll down to Account Tools and click Dashboard
5. You can see an overview of when you last used a product and what you did with it by clicking on that product's name in the dashboard. This is a helpful tool that will remind you of the products that you have used and that might contain data or login information from your AppState Google account.

### Step 2: Review Third Party Apps tied to your Appstate Google Account.

1. Sign into your AppState Google Account
2. Click on your account profile icon in the top right hand corner of the email window.
3. Below your name and email, click on Account
4. In the window that appears, scroll down to Connected Apps and Services and click Account Permissions.
5. You will see a list of third-party sites and applications. These are sites and applications to which you've granted permission to access your Google Account, and you can see on this list to what parts of your account they have access. These tools and apps might not function in the same capacity when your student account is deleted.

### Step 3: Review the list of possible services that may require an email address to be on file.

Many businesses and online services require that you provide an email address when you sign up to use their product. A very common practice among students was to use their existing AppState email account to register for these services. These businesses would use this address to communicate important information, send password recovery options and deliver promotions or coupons to your account.

**This list serves as a reference and does not represent all possible account scenarios.**

#### **AppState Services**

- GoldBook <https://alumni.appstate.edu/gold-book>
- CareerGear <https://careergear.appstate.edu/>

#### **Other Common Services**

- Amazon, Facebook, Twitter, Pinterest, Phone Applications, Xbox Live, Android Phones, Apple IDs, Online Banking Services, Retail stores, Credit Card accounts.
- Examine your inbox to get an idea of who is sending you mail. (i.e. Old Navy will email purchase receipts to the address they have on file. You will need to change your address on file with Old Navy for that service to continue to work.)